# Federal Family Education Loan Program (FFELP) Federal Consolidation Loan Verification Certificate

Guarantor, Program, or Lender Identification

OMB No. 1845-0036 Form approved Exp. date 01/31/2010

The Federal Consolidation Loan Program enables borrowers to apply for a federally guaranteed loan to consolidate outstanding education loans pursuant to Title IV of the Higher Education Act of 1965, as amended. The borrower identified in Item 3 of this Certificate has requested consolidation of his/her eligible education loan(s). Eligible loans are identified under Loan Codes listed in the Federal Consolidation Loan Verification Certificate Instructions. This form is used to verify the eligibility and the payoff amount of the borrower's outstanding education loan(s) selected for consolidation. As part of the Federal Consolidation Loan Application, the borrower named in Item 3 has authorized your disclosure of information regarding the education loan(s) listed below. **Please verify and/or complete ALL items and return this form to the entity identified in Item 19**. Pay special attention to Item 6, Loan Code. This Loan Verification Certificate will be relied on by the consolidating lender in paying off the listed loan(s).

relied on by the consolidating lender in paying off the listed loan(s). Federal regulations require that you complete and return this form within 10 business days. See the instructions for details on completing this form. Holder/Servicer Name and Address Institution and Address to which payoff amount should be sent (if different from Item 1). Name \_\_ Street \_\_\_\_ \_\_\_\_\_ State\_\_\_\_ Zip \_\_\_\_ Telephone ( Contact Name \_ Borrower Social Security Number, Name, Address, and Telephone Number Anticipated Loan Payoff Date (mm-dd-yyyy) (6) Loan Code (7) Current (8) First/Only (9) Interest (10) Borrower (11) Grace End (12) First/Next (13) Current (14) Payoff Amount (15) Daily (5) Account Number Guarantor or Program Code Payment Due as of Anticipated (mm-dd-yyyy) (mm-dd-yyyy) (mm-dd-yyyy) Loan Pavoff Date Accrual (16) Total Payoff Amount<sup>1</sup> Collection Costs: If a defaulted Federal Stafford, SLS, PLUS, or Consolidation loan is held by a guaranty agency, collection costs may not exceed 18.5 percent of the outstanding principal and interest. (17) Additional Comments \_ (18) Holder/Servicer Certification: (a) To the best of my knowledge and belief, the information on this form is accurate and complete; (b) Each loan listed above is a legal, valid, and binding obligation of the borrower; (c) Each such loan was made and serviced in compliance with all applicable laws and regulations; (d) In the case of Federal Stafford [subsidized, nonsubsidized, and unsubsidized (GSL)], Federal PLUS, Federal SLS (ALAS), Federal Consolidation, and Federal Insured Student Loans (FISL) held by the lender, the insurance on each such loan is in full force and effect; and (e) The loan amounts confirmed include only unpaid principal, unpaid accrued interest for which the borrower is responsible, late charges (as defined by federal regulations), and eligible collection costs. Signature of Authorized Official Holder/Servicer Name Today's Date (mm-dd-yyyy) Name and Title of Authorized Official (Please Print) Area Code and Telephone Number Lender/School/Guarantor ED Code

(19) Return original to:

Or fax to:

For information or assistance when completing this certificate, please contact the consolidating lender.

## **Federal Consolidation Loan Verification Certificate Instructions**

The borrower named in the Certificate has requested consolidation of his/her eligible education loan(s). As part of his/her application for a Federal Consolidation Loan, the borrower authorizes each education loan holder/servicer to complete a Loan Verification Certificate. The consolidating lender will use the Loan Verification Certificate to determine the eligibility of loans for inclusion in the consolidation and the payoff amount due to each creditor. After receiving the Loan Verification Certificate and the documents required from the applicant, the consolidating lender will pay off the borrower's debt(s) based on the information provided on the Certificate. Upon receipt of payment, the loan holder must return the original or a copy of the Promissory Note or provide other acceptable notice to the borrower (as if the borrower personally paid the loan in full). Any overpayments or subsequent borrower payments are to be sent to the consolidating lender so they may be applied to the borrower's outstanding principal balance in accordance with Department of Education guidelines.

#### **Consolidation Lender Instructions:**

Enter dates as month-day-year (mm-dd-yyyy). Use only numbers. Example: June 24, 1982 = 06-24-1982.

Using information from the borrower's application, complete Items 1 and 3 - 6.

#### Holder/Servicer Instructions:

Loan Codes (for Item 6)

Please complete Items 2 and 7 - 18 and confirm that the information provided is accurate.

**Item 1:** Complete or correct holder/servicer name and address if different than printed.

Item 2: If the payoff check should be sent to a different institution or address than that shown in Item 1, complete this information

**Item 3:** Enter or correct the borrower's Social Security Number, full name, address, and telephone number.

Item 4: Enter the anticipated loan payoff date provided by the consolidating lender. If the consolidating lender did not provide a loan payoff date, enter a date which is 30 days from the date you receive the Certificate.

**Item 5:** Complete or correct the account number assigned to the borrower's education loan(s). If you have multiple accounts

for this borrower, please list each loan separately. If the account number is the same for each loan, enter "same" on the subsequent accounts.

**Item 6:** Complete or correct the loan code using the abbreviations from the list below.

Item 7: Enter the guarantor or program code from the list below.

**Item 8:** Enter the first, or only, disbursement date for each loan.

Item 9: Enter the interest rate for each loan.

**Item 10:** Enter the current status of the borrower's accounts using the status codes from the list below.

**Item 11:** For each loan, enter the grace period end date, if applicable.

**Item 12:** Enter the account's next payment due date. If the account is in grace period status, enter the anticipated first payment date. If the account is delinquent, enter the borrower's most delinquent payment due date.

**Item 13:** Enter the current principal balance of each loan (including capitalized interest).

Item 14: Assume that no payments will be made by the borrower from now until the anticipated loan payoff date. Provide

the payoff for each loan, which is the sum of the following, as of the anticipated payoff date in Item 4:

- a) principal outstanding (including capitalized interest);
- b) unpaid accrued interest;
- unpaid late charges, if applicable (as defined by federal regulations); and
- eligible collection costs, (not to exceed 18.5 percent of the outstanding principal and interest on a FFELP loan in default and held by a guaranty agency), if applicable.

**Item 15:** Enter the daily interest accrual factor (per diem) used in completing Item 14 for each loan. The interest accrual factor is calculated by multiplying the outstanding principal balance of the loan by the interest rate divided by 365.25 or the actual number of days in the calendar year.

**Item 16:** Enter the total payoff amount due the holder shown on this Certificate.

Item 17: Enter any appropriate comments. If unable to complete all or any portion of this Certificate, please explain here.

Item 18: Provide signature along with required information of authorized official.

### Complete and return this Certificate to the consolidating lender within 10 business days of receipt.

DSS US DUS PLUS GB DPLUS	Direct Subsidized Stafford/Ford Loans Unsubsidized and Nonsubsidized Federal Stafford Loans Direct Unsubsidized Stafford/Ford Loans Federal PLUS Loans (for parents) Federal PLUS Loans (for graduate/professional students) Direct PLUS Loans (for parents)  r or Program Codes (for Item 7)	SLS PERK SCON DSCON UCON	Direct PLUS Loans (for graduate/professional students) Federal Supplemental Loans for Students Federal Perkins Loans and National Direct Student Loans Subsidized Federal Consolidation Loans Direct Subsidized Consolidation Loans Unsubsidized Federal Consolidation Loans	HPSL HEAL FISL NSL	Direct Unsubsidized Consolidation Loans, including Direct PLUS Consolidation Loans Health Professions Student Loans, including Loans for Disadvantaged Students Health Education Assistance Loans Federal Insured Student Loans Federal Nursing Loans
Abbrev.	Name A American Education Services (PHEAA)	Abbrev. ICSAC	Name Iowa College Student Aid Comm., formerly ICAC	Abbrev. OSRHE	Name Oklahoma State Regents for Higher Ed.
ASA CSAC CSLP CSLF EAC ECMC FDLP FAME OSFA GHEAC GLHEC HHS ISAC	American Education Services (FHEAA) American Student Assistance, formerly MHEAC California Student Aid Commission Colorado Student Loan Program Connecticut Student Loan Foundation Education Assistance Corp. (South Dakota) Education Credit Mgmt. Corp., formerly TGA Federal Direct Loan Program Finance Authority of Maine, formerly MDECS Florida Department of Education, Office of Student Financial Assistance, formerly BSFA Georgia Higher Education Assistance Corp. Great Lakes Higher Education Corporation U.S. Dept. of Health & Human Services Illinois Student Assistance Commission, formerly ISSC	KHEAA LASFAC MHEAA MDHE MGSLP NSLP NHHEAF NJHESAA NMSLGC NYSHESC NCSEAA NELA	Kentucky Higher Ed. Assistance Authority Louisiana Student Financial Assistance Commission, formerly LGSCES Michigan Higher Ed. Assistance Authority Missouri Department of Higher Education Student Loan Program, formerly MSLP Montana Guaranteed Student Loan Prog. National Student Loan Program, formerly Nebraska Student Loan Program, Inc. New Hampshire Higher Education Assist. Foundation New Jersey Higher Education Student Assistance Authority New Mexico Student Loan Guarantee Corporation New York State Higher Ed. Services Corp. North Carolina State Ed. Assistance Authority Northwest Education Loan Association	RIHEAA SCSLC SLGFA SLND TSAC TG USAF USED UHEAA VSAC	Rhode Island Higher Ed. Assist. Authority South Carolina Student Loan Corp., formerly SCSEAA Student Loan Guarantee Foundation of Arkansas Student Loans of North Dakota, formerly NDGSLP Tennessee Student Assistance Corporation Texas Guaranteed Student Loan Corporation United Student Aid Funds, Inc. U.S. Department of Education Federal Insured Student Loan Program (FISL) and subrogated FFELP Ioans Utah Higher Ed. Assistance Authority Vermont Student Assistance Corporation
Borrower IS GR RP DE FB	Status Codes (for Item 10) In School Grace Repayment Deferment Forbearance	BA DQ DS	Bankruptcy (Claim Not Filed, to be Filed, or Paid) 270 Days + Delinquent, Claim Not Paid Default Claim Paid - Satisfactory Repayment Arrangements Made	DN DI OT	Default Claim Paid - Satisfactory Repayment Arrangements Not Made Currently Subject to Judgment or Wage Garnishment Order Other (Explain in Item 17)

#### **Paperwork Reduction Notice**

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. The valid OMB control number for this information collection is 1845-0036. The time required to complete this information is estimated to average 0.15 hours (9 minutes) per response, including the time to review instructions, search existing data resources, gather and maintain the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: